

## HEALTH & SAFETY

First Task provides and works with our clients to ensure that all employees and assigned agency workers work in an environment where the risks to their health and safety are properly controlled.

Businesses using our temporary workers must provide the same level of health and safety protection for them as they do for employees.

In line with the Conduct of Employment Agencies and Employment Businesses Regulations 2003 First Task exchanges information, agreements and completed a reasonable duty of care with its clients to ensure the safety of workers.

### RONNIE NAPIER MANAGING DIRECTOR STATEMENT

First Task regards the management of health and safety as an integral part of its business and as a management priority. It is our policy that all activities and work will be carried out in a safe manner and we will ensure the health, safety and welfare of our employees and others including workers who we may have assigned, who may be affected by our activities.

It is the Company's policy, so far as is reasonably practicable to:

- provide or ensure that facilities, equipment, and systems of work are safe and without risks to health;
- make arrangements for ensuring safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances;
- provide or facilitate such information, instruction, training and supervision as is necessary to ensure the health and safety at work of employees and visitors;
- maintain any place of work under the Company's control in a condition that is safe and without risks to health and to provide and maintain means of access to and egress from it that are safe and without such risks;
- In coordination with our clients ensure provision of protective equipment as is necessary for the health and safety at work of employees and visitors;
- encourage staff and others to set high standards of health and safety by personal example and to instil an attitude of mind which accepts good health and safety practice as normal;
- monitor the effectiveness of health and safety provisions within SSR;

- and to keep the Health & Safety Policy under regular review and to duly publish any amendments.

The objectives of this policy are fundamental to our business and the Company Directors are responsible for ensuring that the requirements of this policy are achieved.

Management, staff and operatives have responsibility for implementing the specific arrangements made under this policy throughout the Company. All employees are expected to familiarise themselves with its provisions and carry out their defined responsibilities. A copy of all related policies will be held in the HR department and will be made available to all employees.

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All employees, workers contractors and sub-contractors are required to cooperate with the Company and their colleagues in implementing the policy and shall ensure that their own work is without risks to themselves and others as far as reasonably practicable.

The Company will provide appropriate training and make available competent health and safety advice and adequate resources including time and money so that legal obligations may be met.

This policy will be audited for its effectiveness and it will be reviewed on a regular basis.